

Instructions for completing Laboratory Prior Authorization Form for lab requests NOT sent to LabOne

The ordering practitioner should complete a separate form on each patient for each day of service lab work is being ordered. This applies only to lab services not being submitted to LabOne. This form is not required for inpatient labs, emergency room labs, or labs listed on the LabOne exclusion list.

1. This form must be completed in its entirety or the approval request for an alternate lab will **not** be considered.
2. The requesting practitioner should fax the prior authorization form to the BlueCare Referral Department at 1-888-261-9025 (toll-free) or 1-423-535-3125 (local).
3. The alternate lab approval determination will be based on the medical necessity information provided in the explanation (Section B).

It is BlueCare's goal to provide a two-hour turnaround time on approval decisions. Requests for services will be reviewed between 8:00 am and 5:00 pm EST, Monday through Friday, excluding holidays. Notification of the decision will be faxed to the requesting practitioner's office.

Your requests should be received within one business day of the date of service.

4. Upon receipt of approval, the requesting practitioner should take the following action:
 - a) If the "Approved" box is checked in section D on the lab prior authorization form, a copy of the authorization form should be sent with the lab specimen to the approved lab that will be providing the service(s).
 - b) If the "Send to LabOne" box is checked in section D on the lab prior authorization form, the lab work should be sent to LabOne. BlueCare will not reimburse charges on these services if they are sent to a lab other than LabOne.