CAQH ProView™ is Launching February 2015
New Action Items to Help Prepare

As the CAQH ProView launch nears in February 2015, CAQH wants to ensure you are well informed and prepared. A detailed summary of all the latest launch information is available here. CAQH recommends bookmarking this link because it is an excellent resource for where to find current information about the transition and the exciting new features CAQH ProView will deliver.

As a reminder, some of the transition preparations require technology updates, which are detailed in Table 1. *CAQH recommends engaging your IT staff to assist.*

December Action Items

For December, CAQH is outlining *four new action items* to help prepare for the launch. A complete list of action items is available on the CAQH website.

Action Item #1 - Request Roster Validation Tool.

CAQH has developed a roster validation tool for your organization to confirm that your new roster file format meets the CAQH ProView required changes. Please email upd@caqh.org to request the tool.

Action Item #2 - Update URL for SFTP Folder.

If your organization uses FTP software or automated scripts to upload and download files from UPD, the URL for the SFTP server will be changing from ftpupd.caqh.org to sftp.proview.caqh.org. Login credentials to the SFTP server will also change to match individual user CAQH ProView usernames and passwords. Additional information about this change is available here.

Action Item #3 - Capture New URL.

The URL for UPD will change to https://proview.caqh.org when CAQH ProView launches in February 2015. After the system launches, please plan to update to this new link as soon as reasonably possible on any of your organization's applicable webpages or provider communications. The existing URLs for the UPD will

temporarily redirect to CAQH ProView; however, it is a best practice to update to the new links to coincide with the launch.

Action Item #4 - Help Educate Providers.

CAQH will communicate the following messages to providers. Please notify your provider network about this important information to help ease their transition process.

- o **Incomplete Providers:** Providers with incomplete applications will need to complete and attest to any outstanding applications prior to the transition to CAQH ProView. Unattested data will not convert into CAQH ProView.

- o **Email Required:** CAQH ProView requires an email address for all providers as a primary method of contact. Providers should enter an email address in the UPD now.

- o **Paper Applications Discontinued in February 2015:** When CAQH ProView launches in February 2015, providers must enter and complete their information online. Paper versions of the credentialing application will no longer be accepted.

- o **Questions:** If providers have questions, CAQH has established a CAQH ProView Provider Transition Support Center. Providers can email proview@caqh.org or call 844-259-5347.

Need More Information?

Refer to the [CAQH ProView - Frequently Asked Questions](#) for answers to questions about how to prepare for the launch of CAQH ProView and information about the solution's features. If you do not see an answer to your question, please email upd@caqh.org.

Thank you for your continued support as CAQH brings you a next-generation solution with time-saving features and more provider data to serve a variety of business needs.