## Using the HIPAA Compliance Self-Testing Web Tool (Level 1 Testing)

Welcome to BlueCross BlueShield of Tennessee's HIPAA Compliance Self-Testing Web Tool. This tool has been developed to assist testers in evaluating HIPAA compliance for ANSI transactions.

The directions below will help you in using the compliance Web tool.

**Step 1:** To select a file to test, click the "Browse" option and locate the file to be submitted.

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If you have not ye	icensee of the BlueCross BlueShield Associa registered with us to begin HIP I click on "Start Testing" instea	'AA Compliance Self-Testi	ing, please go back t		Click Browse to locate the test file to be submitted.			
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File name: charger1.x1 F Files of type: All Files (*.*)		Open Cancel		internet	<u>×</u>			

If your test file is not located on the computer you use to connect to the testing Web site, save the test file to a diskette or to a shared network drive. This allows you to access both the test file and the compliance Web tool.

Once you have located your file by browsing, select the file by double clicking on the file name or click once on the file name and then click "Open". This should complete the path information for the file to be submitted, (Example: drive:\foldername\filename).

**Step 2:** To test the selected file, simply click on the "Verify File Data" button.



- Larger files may take several minutes to process
- Files should contain 20-50 claims and be less than one megabyte in size
- Files must not include actual provider or member identifying data
- Files must not include actual patient Protected Health Information (PHI)
- Files should be an accurate representation of the types of claims typically submitted
- Files submitted via this page are intended for testing purposes only

A page will be returned with the test results from your file. The left side of the page contains a "Select View(s)" option that allows you to review testing results. The view options are - Trace Data, File Data, and Ack. (Acknowledgement) Data. Click on the appropriate check boxes to view one or more of these options. You may print these for your records if needed.

The Trace Data view shown on next page is automatically selected for you and displays compliance errors identified by the Web tool. The Trace Data view will first list an EDI line reference number that corresponds to a specific line in the file data. It is followed by the error message. Errors in the test should be corrected and the file resubmitted via the Web tool. Providers may need to contact their software vendor for help in correcting errors.

If no errors are identified by the Web tool, you will receive the message "Inbound Maprun Complete – No Errors Encountered". Submitters who receive this message may move on to Level 2 – Certification testing. (See ANSI Self-Testing Procedures Level 2 Testing document)

## Trace Data View (continued)



The File Data view shown below displays the test file submitted. Each segment of the file is reported as a single line. Each line is assigned a number that corresponds with the EDI line number referenced in the Trace Data (error message) view. This reference assists you in identifying the location of the error in your test.

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	BlueCross BlueShield of Tennessee         Participation         Participation							
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/	5. REF*87*004010X096 6. NM1*41*2*MACON COUNTY GENERAL HOSP*****46*620988604							
Make sure option box is	7. PER*IC*MEDICARE INPATIENT CLAIMS *TE*5108880550							
checked to view test file	8. NM1*40*2*MEDICARE*****46*00390							
lata submitted.	9. HL*1**20*1							
	10. PRV*PT*ZZ*203BA0200N							
	11. NM1*85*2*MACON COUNTY GENERAL HOSP*****24*62-0988604							
	12. N3*PO BOX 378							

The Ack. Data view shown below is a copy of the information contained in a 997 Functional Acknowledgement (FA). The 997's are not stored in this level of testing. The 997 FA indicates if the file was accepted, rejected or partially accepted. Testers should look at the letter in the AK9 segments in this view to determine if the file or parts of the file were accepted – A = Accepted; R = Rejected; P = Partially Accepted.



To print any of these views, simply click on the "Print" button.

If you wish to continue testing with a new file or wish to resubmit the current file, select the "Return to Home Testing Page" option.

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	<ul> <li>Trace Data</li> <li>File Data</li> <li>Ack. Data</li> </ul>	1. Err Lev: 120 Trans: 837 Seg: SBR02 SBR 21 02Individu EDI Line: 331							
		(1297) ERROR: Value- 99 is not found in Table- N0210200.XRF							
		2. Err Lev: 900. Rule 684 L1 EDI Line: 411							
	Return to Home	(5000) OK: Transaction Rejected							
	Testing Page	3. Err Lev. 670 Trans: 837 Seg: NM1 EDI Line: 1920							
		(2031) ERROR: Mandatory segment NM1 in loop 670 - 790 was skipped.							
		4. Err Lev: 900, Rule 684 L1 EDI Line: 1947							
Click here to return to		(5000) OK: Transaction Rejected							
Home Testing Page,	inapran compione. ( Enters Entered.								
where a file may be									
chosen for testing.									

**Step 3:** Correct any compliance errors and resubmit the test.

Continue testing with the compliance Web tool, using steps 1-3, until your file returns an "Inbound Maprun Complete-No Errors Encountered" message. Refer to the ANSI Self-Testing Procedures Level 2 Testing document for information on completing the next level of testing.

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## Received a Message in Error?

If you do not agree with one of the error messages you receive, please check your file to ensure there are no data errors. Review the Implementation Guides to be sure there is no usage requirement or note that may explain the error.

The following messages have been noted as having the potential to issue in error when certain claim situations exist. These have been reported to our vendor and should be resolved in a future release of the compliance tool.

- For an inpatient claim, no HI segment, HI0101=BK, was found
- DTP-472 and DTP-866 both cannot be present
- 2000A PRV in loop 2000A or 2310B should be present
- Missing DTP segment, DTP01=330
- Missing Required DTP segment, DTP01=453
- Element CR212 is required because the service date is prior to January 1, 2000

If you completed review of your test results and feel you have received any message in error, please contact your software vendor.

This tool is provided as a service to you for testing and the results do not guarantee that HIPAA standards have been fully met.

Contact the e-Commerce Department at (423) 535-5717 or via e-mail at ecomm\_techsupport@bcbst.com for further assistance.