

Request Form to Change Tax ID from SSN to EIN

(For Individual Practitioners Only)

Due to recent Transparency in Coverage Act requirements, some providers have asked for an easy way to change their provider identification number from a Social Security Number (SSN) to an Employer Identification Number (EIN).

Please complete this form if you wish to change your tax ID from an SSN to an EIN.

Once complete, you'll need to email this form to PNS_GM@BCBST.com along with your 147-C IRS confirmation letter. Your information will be updated in our systems within 30 business days. You'll also need to refer to [this guide](#) to make sure your information is updated with CAQH, Change Healthcare and Availity®.

Provider Information

Legal Business Name: _____

"Doing Business As" Name: _____

National Provider Identifier (NPI): _____

SSN Currently Associated With Your Practice: _____

New EIN: _____

☐ I've attached my 147-C IRS confirmation letter.

I plan to use my ☐ SSN ☐ EIN when filing claims for Medicare.

I will use this SSN or EIN beginning: _____ / ____ / 20 ____
Date